

SAC Meeting Minutes
November 26th 2024 (6:00)

Attendance

Members Present

- Sara Walker (Principal)
- Liz Struijf-Mandishora (SAC Chair)
- Richard Michaud (Teacher)
- Mike Murray (Teacher)

Regrets

- Craig Nelson (Vice Principal)
- Michelle Cormier (Parent)
- Liz Sequeira (Parent)

Prospective Members

- Glenda Tran (Parent)
- Alicia Baldasso (Parent)
- Jennifer Falkenham (Parent)

Welcome

- Special welcome to three new parent members

Approval of Agenda & Minutes

- Approval of minutes: motioned by Richard Michaud, seconded by Mike Murray
- Approval of agenda: motioned by Richard Michaud, seconded by: Mike Murray

Principal's Report

- **Student Success Plan (SSP) Update:** We are at the end of Cycle 1 with planning for our mathematics, literacy, and wellbeing goals. We develop goals for each cycle, including what strategies to be used and what evidence will be collected, then use evidence to inform new goals for Cycle 2. Data can be observations, conversations, as well as numbers. All data inform our practices and is captured in report.
- **Provincial Assessment Results:** we are hoping to have a guests from the board come to review data item-by-item. Recently received RMW3 and data is positive and students who not meeting benchmarks have supports in place.
- **Lunch program:** Fairly well received in our school; lunches are prepared at different sites by different vendors. We order extra lunches every cycle – these decisions are informed as we learn what meals are more popular, portion sizes, etc. Waste depends on how kids feel about food! lunch@hrce.ca to receive feedback. Foods are labelled with names so two kids from each class come down and grab lunch for their class. Menu is a two-week cycle.

New Business & Follow-Up

- **SAC Petition to HRCE for Supplementary Vice Principal for ESS** (Richard): HRCE should be petitioned to provide an additional VP to ESS due to rapidly increasing enrolment. SAC is allowed to petition and request must be considered by HRCE and there is precedent for petitions of this nature to be successful. Letter to be informed by needs of school: enrolment numbers, increased responsibilities of admins for PP-8 schools. **Action Item: Richard to draft petition letter and send it to Liz, who will send it electronically to SAC for feedback prior to next meeting. This allows SAC to vote on letter in our next meeting.**
- **School Facebook Page:** Facebook page is now by approval only – all posts must be approved before they are shown publicly.
- **Finance Requests:** to be discussed next meeting when we have quorum

Adjournment:

- Meeting adjourned at 6:45
- ~~Tuesday, January 28th, 2025~~ Next meeting to be Tuesday, February 4th, 2025 at 6:00