

## **School Advisory Council (SAC) Meeting Minutes**

**Date:** February 11, 2025

**Time:** 6:00 PM

### **Attendance**

#### **Members Present:**

- Sara Walker (Principal)
- Liz Struijf-Mandishora (SAC Chair)
- Richard Michaud (Teacher)
- Michelle Cormier (Parent)
- Liz Sequeira (Parent)
- Beth McLellan (Parent)
- Jennifer (Parent)
- Alicia Baldasso (Parent)

#### **Regrets:**

- Craig Nelson (Vice Principal)
  - Mike Murry (Teacher)
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### **1. Welcome**

The meeting was called to order at 6:00 PM.

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### **2. Approval of Agenda and Minutes**

#### **Motion to Approve the Minutes:**

- Moved by Michelle Cormier
  - Seconded by Richard Michaud
- The minutes from the previous meeting were approved.
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### **3. Principal's Report**

#### **SSP (School Success Plan)**

- The school is currently in Cycle Two. The three primary areas of focus for this cycle are Literacy, Math, and Well-Being.

## Literacy

- Staff members are actively engaged in data tracking to assess the impact of strategies implemented during each cycle.
- For students in Primary through Grade 6 (P-6), the focus is on the revision and editing process of writing. Lower elementary teachers are modeling writing workshops in their daily lessons, while junior high teachers are incorporating mini-lessons with an emphasis on editing.
- A concern raised by staff is that with the increasing use of technology, students may be bypassing the editing process.
- Teachers are providing students with examples of high-quality (Grade A) writing to set clear expectations.

## Math

- The goal for P-6 is to enhance fact fluency.
  - **P-3:** Focus on subtraction skills.
  - **Grades 4-6:** Focus on solving word problems using basic mathematical strategies.
  - **Grades 7-8:** Sara and Mike will collaborate with math consultants to refine the focus for this cycle.

## Well-Being

- Teachers plan to emphasize respect and adherence to expectations.
- For Grades 7-8, the focus will be on identifying students who may not have a trusted adult they feel comfortable approaching for support.

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## 4. Policies, Procedures, and Protocols

### Facebook Page

- All posts on the school's Facebook page must be approved by the moderator to ensure accuracy and prevent the spread of misinformation.
- The presence of false information can cause confusion and disrupt the school community.

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## 5. Requests for Funding

The SAC was presented with two requests for funding, totaling a budget of \$5000:

1. **Sensory Wall**
  - **Submitted by:** Tara White (Learning Center)
  - **Purpose:** To create a sensory wall, as access to the current sensory room is limited for many students.

- **Cost:** \$770
  - **Items Requested:** Liquid tiles (mats), sensory toys, sensory tent, lighting, beads and mazes, peg boards, and bubble maps.
2. **“Everyday Speech Program” for Social and Emotional Learning**
- **Submitted by:** School Counselor and Speech-Language Pathologist (SLP)
  - **Purpose:** To purchase the “Everyday Speech Program,” which supports social and emotional learning skills.
  - **Cost:** \$499.99 USD (per user)
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## 6. Adjournment

- The meeting was adjourned at 7:05 PM.
- The next meeting is scheduled for **Tuesday, March 25, 2025, at 6:00 PM.**