

SAC Meeting Minutes
May 27th 2025 (6:07)

Members Present

- Sara Walker (Principal)
- Liz Struijf-Mandishora (SAC Chair)
- Richard Michaud (Teacher)
- Mike Murray (Teacher)
- Liz Sequeira (Parent)
- Glenda Tran (Parent)

Regrets

- Jennifer Falkenham (Parent)
- Michelle Cormier (Parent)
- Beth MacLellan (Parent)
- Craig Nelson (Vice Principal)

Approval of Agenda & Minutes

- **Approval of Minutes:** motioned by Liz Sequeira, seconded by Mike Murray
- **Approval of Agenda:** motioned by Glenda Tran, seconded by Liz Sequeira
- **Appointment of Note-Taker:** Glenda Tran

Agenda Items

Principal's Report

- **SSP:** Currently in cycle three. There is another staff meeting next week to do summary work. Moving forward for next year, there are teachers who are going to be part of a lead team to help facilitate the work. A meeting will need to be scheduled with the lead team to hear their voices about what works, what doesn't work, and their vision.
- **Staffing Update:** Hiring has started, and jobs have been posted. One was filled today but Sara has not received the official notification yet. We should have more updates at the next meeting.

Requests for Funding

- **SAC Innovation Fund Grant:** The SAC Innovation Fund includes \$250,000.00 in funding to provide grants for up to \$10,000.00. This funding is meant to provide SAC with the opportunity to add value to the educational experience of students in their school. Any SAC that supports a public school in NS can apply. Sara received the letter from HRCE on Monday, May 26th. The deadline for application is on Friday, June 6th.

Action Items:

- Liz Struijf-Mandishora will send to Sara the pictures she took of the different projects from the October SAC in order to come up with ideas for the grant application.
- Sara, Richard and Mike will talk to the rest of the teachers about potential ideas.

- **New Request for Funds:** The following are requests for funding by SAC:
 - Early Literacy teacher has requested for more leveled books that allow additional level texts added to the guided reading kits. Quoted for \$457.60 (to be confirmed if CAD or USD).
 - One of the junior high teachers has requested a table to facilitate small group instruction in class. Quotes are \$481.10 for a horseshoe-shaped table and \$228.65 for a pie-shaped table.
 - Teacher for English-as-an-additional-language has requested for a mini magnetic whiteboard. Quoted at ~\$500.
 - Request for more chart paper-sized wipe/dry-erase boards. The teachers use these all the time. Quoted at 50 pcs for \$100.

Approval of Request for Funds: motioned by Liz Struijf-Mandishora, seconded by Mike Murray

Action Item: SAC team members who missed the meeting today to review the requests for awareness.

- **SAC roles and terms for renewal for 2025-2026:** SAC membership should be (1) principal who is a non-voting member, (4) parent/guardian, (4) staff members, (3) teachers and (1) support staff, (4) community members, and (2) students.
 - Liz Struijf-Mandishora has completed her 3-years term as SAC chair, and we are looking for a new SAC chair.
 - Recommendation is to have SAC table at Curriculum Night in the fall to recruit new SAC members.
- **Any Other Business:** None

Adjournment – 6:44

Next meeting – Tuesday, June 10th