

SAC Meeting Minutes
October 4, 2022 (6:00pm)

Members Present

- Sara Walker (Principal)
- Craig Nelson (Vice Principal)
- Liz Struijf- Mandishora (SAC Chair)
- Mike Murray (Teacher)
- Bonnie McNeill (Parent)
- Liz Sequeira (Parent)
- Michelle Cormier (Parent)
- Kate Casey (Parent)
- Bruce Holland (Community member)
- Richard Michaud (Teacher)

Regrets

- Jenn Coombs (Parent)

Welcome

- Liz Struijf-Mandishora/Sara Walker welcomed all in attendance.
- Introduction of new Staff SAC members (Richard Michaud; Elementary French Immersion) and Mike Murray (JH French Immersion).
- All members briefly introduced themselves.

Approval of Agenda & Minutes

- Approval of minutes from the last meeting (June 14, 2022). Michelle Cormier approved the minutes and Richard Michaud seconded this.
- A motion to approve the agenda was then made by Bonnie McNeill and seconded by Liz Sequeira.

Discussion Items

Membership

- Student SAC members are still required, and it would also be helpful to have another teacher member (ideally from the elementary age group). Our parent membership is currently full as SAC guidelines state that no one group can make up more than 1/3 of the entire committee. Sara Walker plans to put a call out looking for possible interested teachers.
- If parents outside of the SAC committee have an issue they would like discussed at a meeting, they can contact the SAC chair and request that their item be put on the agenda. In some instances, they could be asked to join a meeting to discuss the agenda item (but they would not have voting privileges). Detailed minutes of all SAC meeting will be posted on the school website. Parents who would like to be more involved in school events will also encouraged to join the Parent Teacher Association (PTA) committee.

Outdoor recreation project

- Sara Walker has been working with 2 ESS parents regarding the playground project. Consultation is ongoing with a local company (as well as HRCE Building Operations) to assess the outdoor space and discuss possible options for equipment. Playground additions would likely be made in stages (based on available funds). It was discussed that fundraising efforts for the playground can

begin prior to specific decisions being made regarding the outdoor playground space. Planning for basketball nets is ongoing and Sara Walker is obtaining quotes for paving and installation of the nets and plans to request permission from the finance committee prior to contracting a company to do the work.

- The PTA committee will be re-starting soon and they are looking for more members. This committee will organize fundraising for the school and will be in charge of planning events such as Breakfast with Santa and the Spring fair. Michelle Cormier and Kate Casey plan to meet to brainstorm possible fundraising ideas to suggest as options for the PTA.
- The school recently purchased more balls/sports equipment that students can sign out for use at lunchtime.

· New safe arrival process & communication between home and school

- Parents are finding the School Messenger app to be very helpful. However, many parents are still calling the school to report absences. Reminders to use the School Messenger app, website, or toll-free number will continue to be shared with families. One challenge has been the inability to report half/partial day absences using this system. Parents are encouraged to send a permission note with their child if their child needs to leave early so that the office can make adjustments in the system to accurately reflect this absence. A note is preferred rather than relying solely on an email sent to teachers, which can be missed in the case of a staff absence.

Principal's Report

Regional Student Success Plan

- This year's focus is the same as last year. The focus is on improving Grades P-2 Literacy (with the goal of having all students reading at benchmark by end of Grade 2) and improving Grade 8 math. Sara Walker indicated that they are pleased with the progress to date. A math coach is currently working with the junior high students and this has been very helpful.

Curriculum night was well attended by families and the school is looking forward to welcoming parent volunteers into the schools again this year.

Any other business

- N/A

Upcoming Meetings

- October 4th
- November 1st
- January 10th
- February 7th
- April 4th
- May 2nd

Adjournment